

MINUTES OF IQAC / HOD MEETING - DECEMBER, 2023

Devi Charan Shetty <devicharanshetty@its.edu.in>

Wed, Dec 27, 2023 at 4:06 PM

To: "Dr. Roopika Handa" <dr.roopikahanda@its.edu.in>, "Dr. Alok Bhatnagar" <dr.alok@its.edu.in>, "Dr. Amit Gupta" <dr.amitguptaos@its.edu.in>, "Dr. Bhuvan Deep Gupta" <dr.bhuvandeepgupta@its.edu.in>, Ritu Gupta <ritugupta@its.edu.in>, "Dr. Neeta Pasricha" <dr.neetapasricha@its.edu.in>, "Dr. Siddhi Tripathi" <siddhitripathi@its.edu.in>, Sumit Malhotra <sumitmalhotra@its.edu.in>, "Dr. Rahul Chopra" <dr.rahulchopra@its.edu.in>, "Dr. Sonali Taneja" <sonalitaneja@its.edu.in>, "Dr. Anshul Arora" <dr.anshularora@its.edu.in>, "Dr. Shivani Mathur" <dr.shivanimathur@its.edu.in>, "Dr. Payal Sharma" <payalsharma@its.edu.in>, Piush Kumar <piushkumardf@its.edu.in>, "Dr. Anshi Jain (Reader)" <anshijain@its.edu.in>, HOD Pharmacology ITS Dental gzb <hod.pharma.gzb@its.edu.in>, "Dr. Akshay Rathore" <dr.akshayrathore@its.edu.in>, "Dr. Shikha Choubey" <dr.shikhachoubey@its.edu.in>, "Dr. Ayush Razdan Singh" <dr.ayushrazdansingh@its.edu.in>, "Dr. Arunkumar K V" <dr.arunkumarkv@its.edu.in>

Cc: RP Chadha <rpchadha@its.edu.in>, Arpit Chadha <arpitchadha@its.edu.in>, BK Arora <bkarora@its.edu.in>, Anil Kumar Muradnagar <anilk@its.edu.in>, Radha D Chandra <radhadchandra@its.edu.in>, Secretary Office ITS GZB <secoff.mn@its.edu.in>, "Dr. Akhil Manocha" <akhilmanocha@its.edu.in>

I.T.S Centre for Dental Studies & Research

Delhi-Meerut Road, Ghaziabad

MINUTES OF IQAC/HOD MEETING HELD ON

11.12.2023, 18.12.2023 & 20.12.2023 IN THE BOARD ROOM ITS-CDSR AT 10:30 A.M

S.No	Department	Action to be Taken	CURRENT STATUS	TARGET	Timeline	To be Done/ Follow-up by
1	Oral Surgery	Proposal for revenue sharing model for Hospitals for increasing the IPD cases to be made	-	-	30.12.2023	To be done by Dr. Alok Bhatnagar and Follow-up by Director-Principal
2	Public Health Dentistry	MMG visit to assess space available for expansion in dental clinics.	-	-	By 30.12.2023	To be done by Dr. Bhuvan Deep Gupta and Follow-up by Director-Principal
		To check details of the treatment done against the number of ECHS patients.	-	-	Monthly basis	To be done by Dr. Abhinav Bhargava and Follow-up by Dr. Bhuvan Deep Gupta
3	Prosthodontics	To check for equipment utilization report for ceramic furnace and physio dispenser in monthly IQAC meeting slide	-	-	Monthly basis	To be done by Dr. Siddhi Tripathi and Follow-up by Dr. Neeta Pasricha
4	Periodontology	To increase the new number of patients in the department	30 new patients per day	Dec,2023 - 35 Jan-2024 - 38 Feb-2024 - 42	Monthly basis	To be done by Dr. Sumit Malhotra and Follow-up by Director-Principal
5	Implantology	To increase the number of implant cases	43 implants	Dec,2023 - 67 Jan-2024 - 70 Feb-2024 - 75	Monthly basis	To be done by Dr. Sumit Malhotra and Follow-up by Director-Principal
6	Orthodontics	Written and signed record in respect of all interactions done with Dr. Rupika, P.G Student regarding her work performance to be maintained.	-	-	By 30.12.2023	To be done by Dr. Piush Kumar and Follow-up by Dr. Payal Sharma

7	All Departments	All the department must send the monthly presentation by 3rd of every month	-	-	3rd of every month	To be done by HOD's of all departments
		All departments to ensure that two copies (1 copy each) of all the books published by the faculty members of their departments have to be submitted to the departmental library and the Central Library for academic references	-	-	Monthly basis	To be done by HOD's of all departments

Thanks & Regards
 Dr. Devi Charan Shetty
 Director-Principal
 Professor & Head
 Department of Oral Pathology
 I.T.S. Centre for Dental Studies & Research
 NH-58 Delhi-Meerut Road, Ghaziabad-201206,
 Uttar Pradesh.
 Mobile:- +91-9811585670
 Email:- devicharanshetty@its.edu.in

Website:- www.itsdentalcollege.com



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MINUTES OF IQAC / HOD MEETING - MARCH, 2024

Devi Charan Shetty <devicharanshetty@its.edu.in>

Sat, Mar 23, 2024 at 8:47 AM

To: "Dr. Amit Gupta" <dr.amitguptaos@its.edu.in>, "Dr. Bhuvan Deep Gupta" <dr.bhuvandeepgupta@its.edu.in>, Ritu Gupta <ritugupta@its.edu.in>, "Dr. Neeta Pasricha" <dr.neetapasricha@its.edu.in>, "Dr. Siddhi Tripathi" <siddhitripathi@its.edu.in>, Sumit Malhotra <sumitmalhotra@its.edu.in>, "Dr. Rahul Chopra" <dr.rahulchopra@its.edu.in>, "Dr. Sonali Taneja" <sonalitaneja@its.edu.in>, "Dr. Anshul Arora" <dr.anshularora@its.edu.in>, "Dr. Shivani Mathur" <dr.shivanimathur@its.edu.in>, "Dr. Payal Sharma" <payalsharma@its.edu.in>, Pius Kumar <piushkumardf@its.edu.in>, "Dr. Anshi Jain (Reader)" <anshijain@its.edu.in>, HOD Pharmacology ITS Dental gzb <hod.pharma.gzb@its.edu.in>, "Dr. Akshay Rathore" <dr.akshayrathore@its.edu.in>, "Dr. Shikha Choubey" <dr.shikhachoubey@its.edu.in>, "Dr. Ayush Razdan Singh" <dr.ayushrazdansingh@its.edu.in>, "Dr. Arunkumar K V" <dr.arunkumarkv@its.edu.in>
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MINUTES OF IQAC/HOD MEETING HELD ON

15.03.2024 & 20.03.2024 IN THE BOARD ROOM ITS-CDSR AT 10:30 A.M

S.No	Department	Action to be Taken	Current Status	Target	Timeline	To be Done/ Follow-up by
1	Oral Medicine	To increase the number of Packages	55	Mar,2024 - 60 Apr,2024 - 65 May,2024- 70	Monthly basis	To be done by Dr. Anuradha Yadav and Follow-up by Dr. Akshay Rathore
		To increase the number of treatments	53	Mar,2024 - 60 Apr,2024 - 65 May,2024- 70	Monthly basis	To be done by Dr. Anuradha Yadav and Follow-up by Dr. Akshay Rathore
		To increase the Number of Biopsy	17	Mar,2024 - 20 Apr,2024 - 22 May,2024- 24	Monthly basis	To be done by Dr. Anoop Kurian Mathew and Follow-up by Dr. Akshay Rathore
2	Oral Surgery	To increase the number of Extractions in camps	25	Mar,2024 - 30 Apr,2024 - 35 May,2024 - 40	Monthly basis	To be done by Dr. Amit and Follow-up by Dr. Arunkumar KV
		To improve the first day/same day treatment	68%	Mar,2024 - 72% Apr,2024 - 75 % May,2024 - 80%	Monthly basis	To be done by Dr. Amit and Follow-up by Dr. Arunkumar KV
3	Public Health Dentistry	Work done at Sanjay Nagar and MMG Satellite slide to be added	-	-	Monthly basis	To be done by Dr. Ritu Gupta and Follow-up by Dr. Bhuvan Deep Gupta
4	Prosthodontics	To organize a In-Campus Denture Camp drive along with Public Health Dentistry department	-	-	By 15.04.2024	To be done by Dr. Neeta Pasricha & Dr. Bhuvan Deep Gupta and Follow-up by Director-Principal
		To give proposal for procurement of digital shade guide	-	-	By 30.03.2024	To be done Dr. Neeta Pasricha and follow-up by Director-Principal

5	CAD-CAM	To increase the number of Zirconia Crowns	210	Mar,2024 - 220 Apr,2024 - 230 May,2024- 240	Monthly basis	To be done by Dr. Siddhi Tripathi and Follow-up by Dr. Neeta Pasricha
		To increase the number of PFM Crowns	213	Mar,2024 - 220 Apr,2024 - 225 May,2024- 230	Monthly basis	To be done by Dr. Siddhi Tripathi and Follow-up by Dr. Neeta Pasricha
6	Periodontology	To improve the first day/same day treatment	73%	Mar,2024 - 80% Apr,2024 - 82% May,2024- 84%	Monthly basis	To be done by Dr. Rahul Chopra and Follow-up by Dr. Sumit Malhotra
7	Pediatric Dentistry	To improve the first day/same day treatment	71%	Mar,2024 - 75% Apr,2024 - 77 % May,2024 - 80%	Monthly basis	To be done by Dr. Shikha Choubey and Follow-up by Dr. Shivani Mathur
8	Orthodontics	To make canopy for Orthodontic patient screening during college camps	-	-	By 10.04.2024	To be done by Dr. Payal Sharma and Follow-up by Director-Principal
		To conduct specialty camps in nearby Colleges	-	-	By 20.04.2024	To be done by Dr. Piush Kumar & Dr. Payal Sharma and Follow-up by Director-Principal
		To define quota for conversion of Orthodontic cases for BPL cards	-	5 per month	Monthly basis	To be done by Dr. Piush Kumar and Follow-up by Dr. Payal Sharma
		To define quota for P.G conversion of Orthodontic cases for college students from college camps	-	1 per college camp	Monthly basis	To be done by Dr. Piush Kumar & Dr. Payal Sharma and Follow-up by Director-Principal
9	All Departments	All the department must send the monthly presentation by 3rd of every month	-	-	3rd of every month	To be done by HOD's of all departments

Thanks & Regards
Dr. Devi Charan Shetty
Director-Principal
Professor & Head
Department of Oral Pathology
I.T.S. Centre for Dental Studies & Research
NH-58 Delhi-Meerut Road, Ghaziabad-201206,
Uttar Pradesh.
Mobile:- +91-9811585670
Email:- devicharanshetty@its.edu.in

Website:- www.itsdentalcollege.com



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MINUTES OF IQAC / HOD MEETING - MAY, 2024 - Revised

Devi Charan Shetty <devicharanshetty@its.edu.in>

Tue, May 28, 2024 at 9:39 AM

To: "Dr. Amit Gupta" <dr.amitguptaos@its.edu.in>, "Dr. Bhuvan Deep Gupta" <dr.bhuvandeepgupta@its.edu.in>, Ritu Gupta <ritugupta@its.edu.in>, "Dr. Neeta Pasricha" <dr.neetapasricha@its.edu.in>, "Dr. Siddhi Tripathi" <siddhitripathi@its.edu.in>, Sumit Malhotra <sumitmalhotra@its.edu.in>, "Dr. Rahul Chopra" <dr.rahulchopra@its.edu.in>, "Dr. Sonali Taneja" <sonalitaneja@its.edu.in>, "Dr. Anshul Arora" <dr.anshularora@its.edu.in>, "Dr. Shivani Mathur" <dr.shivanimathur@its.edu.in>, "Dr. Payal Sharma" <payalsharma@its.edu.in>, Piush Kumar <piushkumardf@its.edu.in>, "Dr. Anshi Jain (Reader)" <anshijain@its.edu.in>, "Dr. Akshay Rathore" <dr.akshayrathore@its.edu.in>, "Dr. Shikha Choubey" <dr.shikhachoubey@its.edu.in>, "Dr. Ayush Razdan Singh" <dr.ayushrazdansingh@its.edu.in>, "Dr. Arunkumar K V" <dr.arunkumarkv@its.edu.in>

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MINUTES OF IQAC/HOD MEETING HELD ON

13.05.2024, 15.05.2024 & 17.05.2024 IN THE BOARD ROOM ITS-CDSR AT 10:30 A.M

S.No	Department	Action to be Taken	Current Status	Target	Timeline	To be Done/ Follow-up by
1	Oral Medicine	To improve the number of scheduled patients	95	May, 2024 - 140 June, 2024 - 150 July, 2024 - 160	Monthly basis	To be done by Dr. Anoop K. Mathew and Follow-up by Dr. Akshay Rathore
		To improve the percentage of scheduled reported patients	35%	May, 2024 - 40% June, 2024 - 42% July, 2024 - 44%	Monthly basis	To be done by Dr. Anuradha Yadav and Follow-up by Dr. Akshay Rathore
		To submit the proposal for procurement of New CBCT machine and advanced software	-	-	By 20.05.2024	To be done by Dr. Akshay Rathore and Follow-up by Director-Principal
		To give proposal for discount on CBCT for BPL patients	-	-	By 20.05.2024	To be done by Dr. Akshay Rathore and Follow-up by Director-Principal

2	Oral Surgery	To increase the average number of treatments per new OPD	2.44	May, 2024 - 2.65 June, 2024 - 2.85 July, 2024 - 3.0	Monthly basis	To be done by Dr. Amit and Follow-up by Dr. Arunkumar KV
		To improve the first day/same day treatment	68%	May, 2024 - 75% June, 2024 - 78% July, 2024 - 80%	Monthly basis	To be done by Dr. Amit and Follow-up by Dr. Sonali Taneja
		To decrease the turn around time for patients (more than 60 minutes)	14%	May, 2024 - 10% June, 2024 - 9% July, 2024 - 8%	Monthly basis	To be done by Dr. Tushar Dubey and Follow-up by Dr. Amit Gupta
		To improve the scheduled reported patients	28%	May, 2024 - 35% June, 2024 - 45% July, 2024 - 50%	Monthly basis	To be done by Dr. Siddharth Rawat and Follow-up by Dr. Amit Gupta
		To mention breakup of all treatments/check up (with reasons) for BPL patients in IQAC monthly presentation	-	-	Monthly basis	To be done by Dr. Amit and Follow-up by Dr. Arunkumar KV
3	Public Health Dentistry	To monitor and increase the no. of ECHS old patients	-	-	Monthly basis	To be done by Dr. Abhinav Bhargava and Follow-up by Dr. Bhuvan Deep Gupta
		To identify new locations for conducting the camps (minimum 02 new locations per month)	-	-	Monthly basis	To be done by Dr. Bhuvan Deep Gupta & Dr. Ritu Gupta and Follow-up by Director-Principal
		To present comparative data for last six months of the new areas / locations started and old areas stopped for conduction of camps	-	-	By 31.05.2024	To be done by Dr. Bhuvan Deep Gupta and Follow-up by Director-Principal
4	Implantology	To plan for increase in implant procedures for ECHS patients	-	-	By 31.05.2024	To be done by Dr. Amit Gupta and Follow-up by Director-Principal

5	Prosthodontics	To organize a In-Campus Denture Camp drive along with Public Health Dentistry department in every 02 months	-	-	Last week of June 2024	To be done by Dr. Neeta Pasricha & Dr. Bhuvan Deep Gupta and Follow-up by Director-Principal
		To search for new old age homes for conducting denture camps	-	-	By 03.06.2024	To be done by Dr. Neeta Pasricha & Dr. Bhuvan Deep Gupta and Follow-up by Director-Principal
		To improve the average number of treatments per new patients	1.3	May, 2024 - 1.6 June, 2024 - 1.8 July, 2024 - 2.0	Monthly basis	To be done by Dr. Siddhi Tripathi and Follow-up by Dr. Neeta Pasricha
		To improve the same day paid treatments	66%	May, 2024 - 70% June, 2024 - 75% July, 2024 - 80%	Monthly basis	To be done by Dr. Siddhi Tripathi and Follow-up by Dr. Sonali taneja
		To improve the turnaround time (less than 30 minutes)	32%	May, 2024 - 40% June, 2024 - 45% July, 2024 - 50%	Monthly basis	To be done by Dr. Siddhi Tripathi and Follow-up by Dr. Neeta Pasricha
		To add data for treatment conversion done by faculty during the OPD duty	-	-	Monthly basis	To be done by Dr. Siddhi Tripathi and Follow-up by Dr. Neeta Pasricha
		To make a policy for usage of casting furnace in CAD-CAM lab	-	-	By 22.05.2024	To be done by Dr. Siddhi Tripathi and Follow-up by Dr. Neeta Pasricha
		To mention the breakup of treatment (Free / Paid/ checkup) for BPL Card Patients	-	-	Monthly basis	To be done by Dr. Siddhi Tripathi and Follow-up by Dr. Neeta Pasricha
		To take feedback from patients treated during two-Days free Denture Camp	-	-	By 24.05.2024	To be done by Dr. Neeta Pasricha and Follow-up by Director-Principal
		To monitor the number of cases allotted to UG and PG students	-	-	Monthly basis	To be done by Dr. Siddhi Tripathi and Follow-up by Dr. Neeta Pasricha
6	Conservative	To increase the number of RCT packages	209	May, 2024 - 240 June, 2024 - 245 July, 2024 - 250	Monthly basis	To be done by Dr. Ayush Razdan Singh and Follow-up by Dr. Sonali Taneja
		To monitor the Average No of Visits & Average RCT Days	-	-	Monthly basis	To be done by Dr. Anshul Arora and Follow-up by Dr. Sonali Taneja
		To ensure a minimum of 04 cases per day of RCT are allotted to UG students / Interns	-	04 cases per day	Daily Basis	To be done by Dr. Ayush Razdan Singh and Follow-up by Dr. Sonali Taneja
		To present a comparative data for waiting time of patients visiting the department for last 3 months	-	-	Monthly basis	To be done by Dr. Anshul Arora and Follow-up by Dr. Sonali Taneja

7	All Departments	All the department must send the monthly presentation by 3rd of every month	-	-	3rd of every month	To be done by HOD's of all departments
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Thanks & Regards

Dr. Devi Charan Shetty
 Director-Principal
 Professor & Head
 Department of Oral Pathology
 I.T.S. Centre for Dental Studies & Research
 NH-58 Delhi-Meerut Road, Ghaziabad-201206,
 Uttar Pradesh.
 Mobile:- +91-9811585670
 Email:- devicharanshetty@its.edu.in

Website:- www.itsdentalcollege.com



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MINUTES OF IQAC / HOD MEETING - NOVEMBER, 2023

Devi Charan Shetty <devicharanshetty@its.edu.in>

Thu, Nov 23, 2023 at 10:11 AM

To: "Dr. Roopika Handa" <dr.roopikahanda@its.edu.in>, "Dr. Alok Bhatnagar" <dr.alok@its.edu.in>, "Dr. Amit Gupta" <dr.amitguptaos@its.edu.in>, "Dr. Bhuvan Deep Gupta" <dr.bhuvandeepgupta@its.edu.in>, Ritu Gupta <ritugupta@its.edu.in>, "Dr. Neeta Pasricha" <dr.neetapasricha@its.edu.in>, "Dr. Siddhi Tripathi" <siddhitripathi@its.edu.in>, Sumit Malhotra <sumitmalhotra@its.edu.in>, "Dr. Rahul Chopra" <dr.rahulchopra@its.edu.in>, "Dr. Sonali Taneja" <sonalitaneja@its.edu.in>, "Dr. Anshul Arora" <dr.anshularora@its.edu.in>, "Dr. Shivani Mathur" <dr.shivanimathur@its.edu.in>, "Dr. Payal Sharma" <payalsharma@its.edu.in>, Piush Kumar <piushkumardf@its.edu.in>, "Dr. Anshi Jain (Reader)" <anshijain@its.edu.in>, HOD Pharmacology ITS Dental gzb <hod.pharma.gzb@its.edu.in>, "Dr. Akshay Rathore" <dr.akshayrathore@its.edu.in>, "Dr. Shikha Choubey" <dr.shikhachoubey@its.edu.in>, "Dr. Ayush Razdan Singh" <dr.ayushrazdansingh@its.edu.in>, "Dr. Arunkumar K V" <dr.arunkumarkv@its.edu.in>

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MINUTES OF IQAC/HOD MEETING HELD ON

08.11.2023 and 20.11.2023 IN THE BOARD ROOM ITS-CDSR AT 10:30 A.M

S.No	Department	Action to be Taken	Timeline	To be Done/ Follow-up by
1	Oral Medicine	To increase the number of CBCT scans	Weekly basis	To be done by Dr. Akshay Rathore and Follow-up by Dr. Roopika Handa
		To increase the number of extra oral radiographs	By 30.11.2023	To be done by Dr. Akshay Rathore and Follow-up by Dr. Roopika Handa
		To mention the work done along with the quota for BDS students and Interns in the monthly IQAC presentation	Monthly basis	To be done by Dr. Anuradha Yadav and Follow-up by Dr. Roopika Handa
		To mention the no. of Social Media Reviews in the monthly IQAC presentation	Monthly basis	To be done by Dr. Anuradha Yadav and Follow-up by Dr. Roopika Handa

2	Oral Surgery	To increase the number of treatments	Weekly basis	To be done by Dr. Amit Gupta and Follow-up by Dr. Alok Bhatnagar
		To monitor and increase the number of IPD cases	Daily basis	To be done by Dr. Amit Gupta and Follow-up by Dr. Alok Bhatnagar
		To improve the same day paid treatment in the department	Daily basis	To be done by Dr. Amit Gupta and Follow-up by Dr. Alok Bhatnagar
		To visit the nearby hospitals for collaboration and increase the IPD cases	By 25.11.2023	To be done by Dr. Alok Bhatnagar and Follow-up by Director-Principal
		To mention the IPD cases into OT and minor OT cases separately in monthly IQAC presentation	Monthly basis	To be done by Dr. Amit Gupta and Follow-up by Dr. Alok Bhatnagar
3	Public Health Dentistry	To prepare and maintain all P.G speciality wise work done record for MMG and Sanjay Nagar Satellite	Daily basis	To be done by Dr. Ritu Gupta and Follow-up by Dr. Bhuvan Deep Gupta
4	Prosthodontics	To monitor the clinical work done of all P.G's students	Daily basis	To be done by Dr. Siddhi Tripathi and Follow-up by Dr. Neeta Pasricha
5	CAD-CAM	To increase the number of Zirconia Crowns	Daily basis	To be done by Dr. Siddhi Tripathi and Follow-up by Dr. Neeta Pasricha
6	Conservative	To increase the number of treatments	Weekly basis	To be done by Dr. Anshul Arora and Follow-up by Dr. Sonali Taneja
7	Pediatric Dentistry	A lecture/ session on harmful effects of tobacco and smoking can be conducted for Children during Children's week celebration	By 25.11.2023	To be done by Dr. Shivani Mathur and Follow-up by Director-Principal
8	Orthodontics	To maintain a proper record file for all communication done with the parents regarding Dr. Rupika Gupta, MDS IIInd year student academic work performance in the department	By 30.11.2023	To be done by Dr. Piush Kumar and Follow-up by Dr. Payal Sharma
		To mention the quota of the work done for Interns in monthly IQAC presentation	Monthly basis	To be done by Dr. Piush Kumar and Follow-up by Dr. Payal Sharma
9	Oral Pathology	To make a comparative analysis of equipments utilization of advanced research lab for last 3 months in the monthly IQAC presentation	Monthly basis	To be done by Dr. Anshi Jain and Follow-up by Director-Principal

10	All Departments	All the department must send the monthly presentation by 3rd of every month	3rd of every month	To be done by HOD's of all departments
		to evaluate and analyze the department functioning including OPD, treatments, work done and allotment of cases to the P.G students etc	Every 15 days	To be done by HOD's of all departments
	All Departments	All departments to ensure that two copies (1 copy each) of all the books published by the faculty members of their departments have to be submitted to the departmental library and the Central Library for academic references	Monthly basis	To be done by HOD's of all departments

Thanks & Regards
 Dr. Devi Charan Shetty
 Director-Principal
 Professor & Head
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 Mobile:- +91-9811585670
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Website:- www.itsdentalcollege.com



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MINUTES OF IQAC/HOD MEETING - JUNE, 2023

Devi Charan Shetty <devicharanshetty@its.edu.in>

Fri, Jul 28, 2023 at 2:08 PM

To: "Dr. Roopika Handa" <dr.roopikahanda@its.edu.in>, "Dr. Alok Bhatnagar" <dr.alok@its.edu.in>, "Dr. Amit Gupta" <dr.amitguptaos@its.edu.in>, "Dr. Bhuvan Deep Gupta" <dr.bhuvandeepgupta@its.edu.in>, Ritu Gupta <ritugupta@its.edu.in>, "Dr. Neeta Pasricha" <dr.neetapasricha@its.edu.in>, "Dr. Manoj Kumar" <manojkumardf@its.edu.in>, "Dr. Siddhi Tripathi" <siddhitripathi@its.edu.in>, Sumit Malhotra <sumitmalhotra@its.edu.in>, "Dr. Rahul Chopra" <dr.rahulchopra@its.edu.in>, "Dr. Sonali Taneja" <sonalitaneja@its.edu.in>, "Dr. Anshul Arora" <dr.anshularora@its.edu.in>, "Dr. Shivani Mathur" <dr.shivanimathur@its.edu.in>, "Dr. Payal Sharma" <payalsharma@its.edu.in>, Piush Kumar <piushkumardf@its.edu.in>, "Dr. Anshi Jain (Reader)" <anshijain@its.edu.in>, HOD Pharmacology ITS Dental gzb <hod.pharma.gzb@its.edu.in>, "Dr. Akshay Rathore" <dr.akshayrathore@its.edu.in>, "Dr. Shikha Choubey" <dr.shikhachoubey@its.edu.in>

Cc: RP Chadha <rpchadha@its.edu.in>, Arpit Chadha <arpitchadha@its.edu.in>, BK Arora <bkarora@its.edu.in>, Anil Kumar Muradnagar <anilk@its.edu.in>, Radha D Chandra <radhadchandra@its.edu.in>, Secretary Office ITS GZB <secoff.mn@its.edu.in>, "Dr. Akhil Manocha" <akhilmanocha@its.edu.in>

I.T.S Centre for Dental Studies & Research

Delhi-Meerut Road, Ghaziabad

MINUTES OF IQAC/HOD MEETING HELD ON

10.07.2023 & 26.07.2023 IN THE BOARD ROOM ITS-CDSR AT 10:30 A.M

S.No	Department	Action to be Taken	Timeline	To be Done/ Follow-up by
1	All Departments	To conduct the sensitization program about Patient satisfaction drive in every 3 months among all the staff members and then run the drive for 15 days	Quarterly (Next drive on 01.09.2023)	To be done by Dr. D.C Shetty & all departments HOD's
		To mention the results for the Mock exam conducted for MDS IIIrd year students in the monthly presentation		To be done by HOD's of all departments
		To draft a policy regarding transfer/ take over of work during faculty vacations /PG provisionally promoted to next year to avoid any hindrance in the work of the department and patients b	31.07.2023	To be done by Dr. Sonali Taneja and follow-up by Dr. Devi Charan Shetty

2	Oral Medicine	To increase the number of Old OPD & monitor the no. of special cases	Weekly basis	To be done by Dr. Roopika Handa and Follow-up by Dr. Sonali Taneja
		To monitor and increase the scheduled patients	By 31.07.2023	To be done by Dr. Akshay Rathore and Follow-up by Dr. Roopika Handa
		To increase the Biopsy done in the department	Weekly basis	To done by Dr. Anuradha Yadav and Follow-up by Dr. Roopika Handa
		To monitor the Seminar and JC quota of Post graduate students	Monthly basis	To be done by Dr. Roopika Handa and follow-up by Dr. Sonali Taneja
3	Public Health Dentistry	To present the TAT slide for every 3 months only in their departmental presentation	Monthly basis	To be done by Dr. Ritu Gupta and Follow-up by Dr. Bhuavan Deep Gupta
		To increase the number of preventive procedures	Weekly basis	To be done by Dr. Abhinav Bhargava and Follow-up by Dr. Bhuavan Deep Gupta
		To monitor and increase the OPD, Revenue and referral patients of Mohan Nagar Satellite	BY 31.07.2023	To be done by Dr. Bhuavan Deep Gupta and Follow-up by Dr. D.C. Shetty
		To monitor and increase the OPD, Revenue and referral patients of Nandgram Satellite.	BY 31.07.2023	To be done by Dr. Ritu Gupta and Follow-up by Dr. Bhuavan Deep Gupta
4	Prosthodontics	To increase the number of treatments	By 29.07.2023	To be done by Dr. Siddhi Tripathi and follow-up by Dr. Neeta Pasricha
		To monitor the consumption of the department	Every 15 days	To be done by Dr. Manoj Kumar and follow-up by Dr. Neeta Pasricha
		To monitor and improve the same day paid treatment	Weekly basis	To be done by Dr. Manoj Kumar and follow-up by Dr. Sonali Taneja
5	CAD-CAM	To increase the number of Zirconia and PFM crown cases	Every 15 days	To be done by Dr. Siddhi Tripathi and follow-up by Dr. Neeta Pasricha
6	Periodontology	To increase the number of surgical procedures	05.08.2023	To be done by Dr. Sumit Malhotra and follow-up by Dr. Devi Charan Shetty
7	Implantology	To conduct the meeting of OS, Prostho and Perio HOD's and Faculty members with Secretary Sir regarding Implants	31.07.2023	To be done by Dr. Sumit Malhotra and Dr. Devi Charan Shetty

8	Conservative	To monitor the patients who are not reporting after initiating the treatment with outstanding dues in last 6 months	31.07.2023	To be done by Dr. Anshul Arora and follow-up by Dr. Sonali Taneja
		To increase the usage of laser in department	Weekly basis	To be done by Dr. Sonali Taneja and follow-up by Dr. Devi Charan Shetty
		To add the no. of cases done by PG in avg no. of rct visits/days slides in the presentation	Every 15 days	To be done by Dr. Anshul Arora and follow-up by Dr. Sonali Taneja
		To monitor the BDS IInd year students Theory and Practical attendance for the Department	05.08.2023	To be done by Dr. Anshul Arora and follow-up by Dr. Devi Charan Shetty
		To mention the no. of google and facebook reviews done by department on monthly basis	Monthly basis	To be done by Dr. Sonali Taneja
9	Pediatric Dentistry	To send SMS to parents of children screened in School camps	After every school camp	To be done by Dr. Rishabh Kapoor and follow up by Dr. Shivani Mathur
		To provide consent form to parents to get their ward dental treatment done	Before every school camp	To be done by Dr. Shikha Choubey and follow up by Dr. Shivani Mathur
10	Orthodontics	Allotment of New cases to Dr. Piush Kumar to be done	Monthly basis	To be done by Dr. Payal Sharma
		To check the possibility of shifting of ortho quota from BDS IInd year to BDS IIIrd year	By 31.07.2023	To be done by Dr. Piush Kumar and Dr. Payal Sharma and Follow-up by Dr. Devi Charan Shetty
		To mention the details of the posting in preclinical quota of BDS IIIrd year students slide in the monthly presentation	Monthly basis	To be done by Dr. Piush Kumar
11	Oral Pathology	To mention details of Theory and Practical Classes for BDS IInd year in the Monthly presentation slide	Monthly basis	To be done by Dr. Anshi Jain
		To contact medical colleges and other universities offering forensic odontology course for registration of the upcoming IAFO National Conference	10.08.2023	To be done by Dr. Anshi Jain and follow up by Dr. Devi Charan Shetty

Thanks & Regards
Dr. Devi Charan Shetty
Director-Principal
Professor & Head
Department of Oral Pathology
I.T.S. Centre for Dental Studies & Research
NH-58 Delhi-Meerut Road, Ghaziabad-201206,
Uttar Pradesh.

Mobile:- +91-9811585670

Email:- devicharanshetty@its.edu.in

Website:- www.itsdentalcollege.com



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MINUTES OF IQAC/HOD MEETING - OCTOBER, 2023

Devi Charan Shetty <devicharanshetty@its.edu.in>

Wed, Nov 1, 2023 at 2:23 PM

To: "Dr. Roopika Handa" <dr.roopikahanda@its.edu.in>, "Dr. Alok Bhatnagar" <dr.alok@its.edu.in>, "Dr. Amit Gupta" <dr.amitguptaos@its.edu.in>, "Dr. Bhuvan Deep Gupta" <dr.bhuvandeepgupta@its.edu.in>, Ritu Gupta <ritugupta@its.edu.in>, "Dr. Neeta Pasricha" <dr.neetapasricha@its.edu.in>, "Dr. Siddhi Tripathi" <siddhitripathi@its.edu.in>, Sumit Malhotra <sumitmalhotra@its.edu.in>, "Dr. Rahul Chopra" <dr.rahulchopra@its.edu.in>, "Dr. Sonali Taneja" <sonalitaneja@its.edu.in>, "Dr. Anshul Arora" <dr.anshularora@its.edu.in>, "Dr. Shivani Mathur" <dr.shivanimathur@its.edu.in>, "Dr. Payal Sharma" <payalsharma@its.edu.in>, Piush Kumar <piushkumardf@its.edu.in>, "Dr. Anshi Jain (Reader)" <anshijain@its.edu.in>, HOD Pharmacology ITS Dental gzb <hod.pharma.gzb@its.edu.in>, "Dr. Akshay Rathore" <dr.akshayrathore@its.edu.in>, "Dr. Shikha Choubey" <dr.shikhachoubey@its.edu.in>, "Dr. Ayush Razdan Singh" <dr.ayushrazdansingh@its.edu.in>, "Dr. Arunkumar K V" <dr.arunkumarkv@its.edu.in>

Cc: RP Chadha <rpchadha@its.edu.in>, Arpit Chadha <arpitchadha@its.edu.in>, BK Arora <bkarora@its.edu.in>, Anil Kumar Muradnagar <aniilk@its.edu.in>, Radha D Chandra <radhadchandra@its.edu.in>, Secretary Office ITS GZB <secoff.mn@its.edu.in>, "Dr. Akhil Manocha" <akhilmanocha@its.edu.in>

I.T.S Centre for Dental Studies & Research

Delhi-Meerut Road, Ghaziabad

MINUTES OF IQAC/HOD MEETING HELD ON

18.10.2023 & 27.10.2023 IN THE BOARD ROOM ITS-CDSR AT 10:30 A.M

S.No	Department	Action to be Taken	Timeline	To be Done/ Follow-up by
1	Oral Medicine	To check and rectify the discrepancy in patients scheduling slide in the monthly presentation	Monthly basis	To be done by Dr. Akshay Rathore and Follow-up by Dr. Roopika Handa
2	Oral Surgery	To increase the number of treatments	Monthly basis	To be done by Dr. Amit Gupta and Follow-up by Dr. Alok Bhatnagar
		To collaborate with the nearby Hospitals to increase the IPD cases	By 03.11.2023	To be done by Dr. Alok Bhatnagar and Follow-up by Director-Principal
		To compare 6 months data in same day paid treatment analysis slide in the monthly IQAC presentation	Monthly basis	To be done by Dr. Amit Gupta and Follow-up by Dr. Alok Bhatnagar

3	Public Health Dentistry	To review work done by the P.G's going to Sanjay Nagar and MMG satellite. To prepare and maintain all P.G speciality wise work done record	Daily basis	To be done by Dr. Bhuvan Deep Gupta and Follow-up by Director-Principal
		To prepare an estimated monthly budget proposal of MMG and Sanjay Nagar Satellite centres	By 03.11.2023	To be done by Dr. Bhuvan Deep Gupta and Follow-up by Director-Principal
		To prepare details of patients coming by bus route wise and present the data in monthly IQAC presentation slide	Monthly basis	To be done by Dr. Ritu Gupta and Follow-up by Dr. Bhuvan Deep Gupta
		To do cost benefit analysis by comparing the expenditure incurred v/s revenue generated at Gaushala Satellite clinic	BY 04.11.2023	To be done by Dr. Bhuvan Deep Gupta and Follow-up by Director-Principal
4	Periodontology	To increase the revenue collection of the department	Monthly basis	To be done by Dr. Sumit Malhotra and follow-up by Director-Principal
5	Conservative	To remove the data of Oral Medicine from "1st and 2nd referral treatment done in other department and not referred to Endo" slide in the Monthly IQAC presentation	Monthly basis	To be done by Dr. Ayush Razdan Singh and Follow-up by Dr. Sonali Taneja
6	Orthodontics	To contact the parents of Dr. Rupika Gupta, MDS IIInd year students regarding her academic work performance in the department	by 04.11.2023	To be done by Dr. Piush Kumar and Follow-up by Dr. Payal Sharma
7	All Departments	All the department must send the monthly presentation by 3rd of every month	3rd of every month	To be done by HOD's of all departments

Thanks & Regards
Dr. Devi Charan Shetty
Director-Principal
Professor & Head
Department of Oral Pathology
I.T.S. Centre for Dental Studies & Research
NH-58 Delhi-Meerut Road, Ghaziabad-201206,
Uttar Pradesh.
Mobile:- +91-9811585670
Email:- devicharanshetty@its.edu.in

Website:- www.itsdentalcollege.com



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I.T.S Dental College, Ghaziabad

Department of Public Health Dentistry

Action Taken Report of IQAC Meeting December 2023

1. MMG visit to assess space available for expansion in dental clinics.

Action Taken: Visit to MMG was done by Dr Bhuvan deep Gupta to assess space available for expansion. Map attached as Annexure 1.

2. To check details of the treatment done against the number of ECHS patients. (Annexure 2)

ECHS PATIENT REPORT OF NOVEMBER 2023

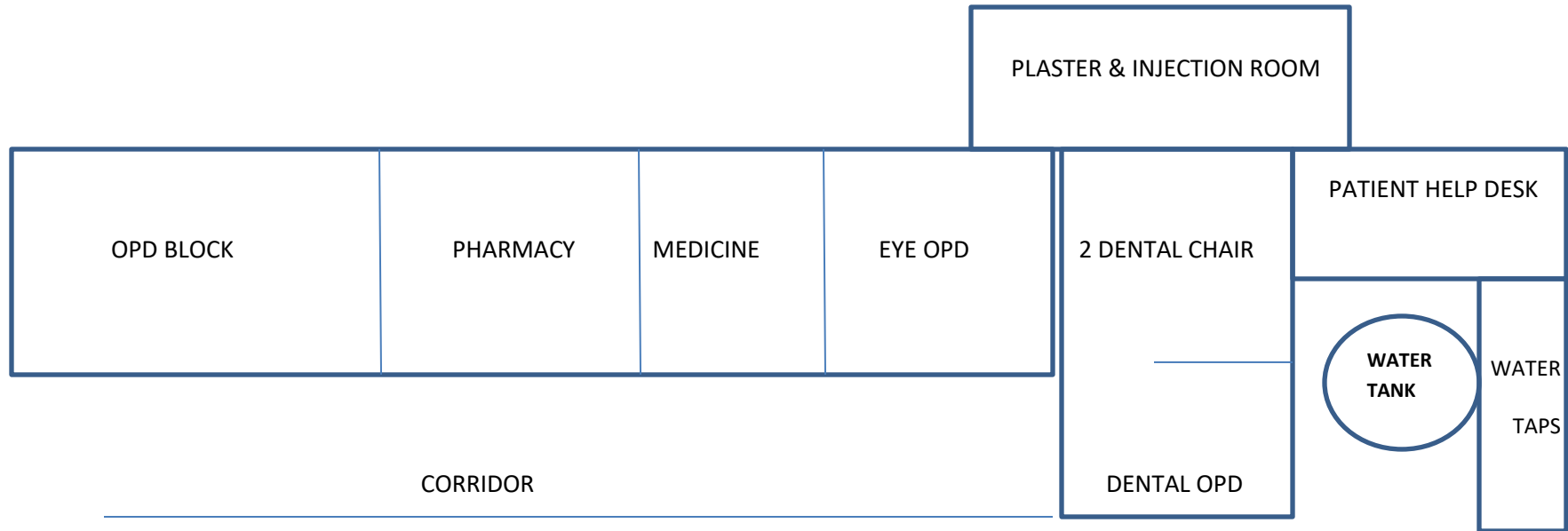
S.No.	OPD date	CR No.	Patient Name	TT.	
1	11.01.2023	20231110105	JUGENDRA SINGH	IOPA , 1(RCT)	Treatment Done
2	11.01.2023	20231110172	SHRI PAL SINGH	Consultation	Consultation done
3	11.02.2023	20231110348	MANOHAR LAL	1 (PFM)	Treatment done
4	11.02.2023	20231110354	VINOD KUMAR GUPTA	OPG, 2(IOPA), Consultation, 1(RCT)	Treatment Done
5	11.02.2023	20231110356	BIRBALA	OPG, Consultation	consultation and OPG Done
6	11.02.2023	20231110400	OMVATI DEVI	OPG, Consultation	Consultation and OPG Done
7	11.02.2023	20231110408	KAVITA	OPG, Consultation	Consultation OPG Done
8	11.03.2023	20231110535	NARENDAR SINGH	1(IOPA), Consultation	Consultation and IOPA Done
9	11.03.2023	20231110547	MANJU LATA	2(IOPA),2(Extraction), 2 (Alveoloplasty)	1 Extraction and 1 Alveoloplasty Done
10	11.03.2023	20231110550	JAGROSHNI DEVI	1(IOPA), 1(Extraction), 1(Alveoloplasty)	Treatment Done
11	11.03.2023	20231110598	GAJENDRA SINGH TYAGI	2(IOPA), Consultation	IOPA and Consultation Done
12	11.03.2023	20231110670	JITENDRA KUMAR	1(Crown Lengthening), 1(PFM)	Treatment Done
13	11.03.2023	20231110713	MUNI DEVI	2(IOPA), 2(RPD)	Ongoing Treatment
14	11.03.2023	20231110756	SATYAVIR SINGH	4(IOPA) , 1(RCT)	Treatment Done
15	11.03.2023	20231110771	MUKESH DEVI	OPG, 1(PFM)	Treatment Done
16	11.04.2023	20231110856	SHORAN SINGH	2(IOPA), 1(RCT)	Treatment Done
17	11.04.2023	20231110877	SHAURYA TRIPATHI	OPG, Consultation	Consultation and OPG Done
18	11.04.2023	20231110968	SHRI PAL SINGH	2(IOPA), 1(Extraction), 1(Alveoloplasty), 1(RCT)	Treatment Done
19	11.04.2023	20231110985	KAVITA	CBCT, 3(IOPA), 3(Extraction), 3(Alveoloplasty)	CBCT Done 2 Extraction and Alveoloplasty Done
20	11.04.2023	20231111013	SHARDA SHARMA	2(IOPA), 1(Extraction), 1(Alveoloplasty)	Impacted tooth extraction alveoloplasty done
21	11.04.2023	20231111016	SURBHI	OPG, Consultation, Lateral CEPH	Consultation and Investigation done
22	11.04.2023	20231111059	SANJAY SIROHI	2(IOPA), 2(PFM)	Treatment Done
23	11.06.2023	20231111404	TUSHAR TOMAR	OPG, Consultation	OPG and Consultation Done
24	11.06.2023	20231111405	DEV SINGH	1(RPD)	Treatment Done
25	11.06.2023	20231111406	KAMALA DEVI	1(RPD)	Treatment Done

26	11.06.2023	20231111465	AKHIL KUMAR SHARMA	1(IOPA)	IOPA Done
27	11.06.2023	20231111518	MAHI	2(IOPA)	IOPA Done
28	11.07.2023	20231111863	GEETA LOHIT	Consultation	Consultation Done
29	11.08.2023	20231111946	RAJESH DEVI	2(PFM)	Treatment Done
30	11.09.2023	20231112126	SHEODAN SINGH	CBCT	CBCT Done
31	11.09.2023	20231112155	SHYAM SINGH	Consultation	Consultation Done
32	11.09.2023	20231112227	RAMA SINGH	OPG, Consultation	OPG and Consultation Done patient came again
33	11.09.2023	20231112262	RAJBALA	1(IOPA), 1(Extraction), 1(Alveoloplasty)	Treatment Done
34	11.10.2023	20231112444	GEETA RANI	2(IOPA), 1(RCT)	Treatment undergoing Express
35	11.10.2023	20231112446	BRAHAMPAL SINGH	OPG, Consultation	OPG Consultation Done
36	11.10.2023	20231112471	GEETA LOHIT	6(IOPA), 3(RCT)	Treatment Undergoing
37	16/11/2023	20231112657	ISHA KUMARI	Lateral CEPH, Fixed Orthodontics-per arch	Undergoing Ortho Treatment
38	16/11/2023	20231112694	RACHNA TYAGI	OPG, Consultation	OPG Consultation Done Patient came later
39	16/11/2023	20231112705	KUWAR PAL	OPG, Consultation	OPG Consultation Done , Patient came Later
40	16/11/2023	20231112771	KARANTI DEVI	OPG, Consultation	OPG Consultation Done patient came later
41	17/11/2023	20231112880	SUMIT PANDEY	OPG, Consultation	OPG Consultation done Patient came later
42	17/11/2023	20231112920	RAMA SINGH	2(IOPA), 1(Extraction), 2(Alveoloplasty)	Patient was motivated for implant and treatment was done
43	17/11/2023	20231112937	VIRENDRA SINGH	2(IOPA), 2(Extraction), 2(Alveoloplasty)	1 Extraction Done 1 alveoloplasty
44	17/11/2023	20231112941	SUREKHA DEVI	1(Flap Surgery), 2(Bone Graft)	Treatment Pending
45	17/11/2023	20231112948	ABHA SHARMA	OPG, Consultation	OPG consultation done
46	17/11/2023	20231113126	Simple Gulia	OPG, Consultation	OPG Consultation Done
47	18/11/2023	20231113224	SHAKUNTALA DEVI	3(PFM)	Treatment Done
48	18/11/2023	20231113225	SUMIT PANDEY	CBCT, 2(IOPA), 2(Extraction), 1(Restoration)	CBCT Done 2 Extraction Done
49	18/11/2023	20231113254	PHUKAN CHANDRA SAHARIYA	1(IOPA), 1(Extraction), 1(Alveoloplasty)	Treatment Done Impacted 48
50	18/11/2023	20231113295	HARBIRI	1(RPD)	Treatment Pending
51	18/11/2023	20231113345	VINEETA SINGH	1(CBCT)	CBCT Done
52	18/11/2023	20231113350	RANJAN	OPG, Consultation	OPG Consultation Done
53	18/11/2023	20231113356	GEETA RANI	2(IOPA), 1(RCT), 2(PFM)	Treatment in Express ongoing
54	18/11/2023	20231113358	RANJAN	4(IOPA), 2(RCT), 3(Crown Removal)	Treatment in Express ongoing

55	20/11/2023	20231113730	KRISHAN CHAND	Consultation	Consultation Done
56	20/11/2023	20231114060	KARANTI DEVI	10(IOPA), 14(Extraction), 3(Alveoloplasty)	Treatment undergoing
57	20/11/2023	20231114109	HOMAIRAH BATOOL KHAN	OPG, Consultation, Lateral CEPH.	OPG Lateral Consultation Done
58	21/11/2023	20231114297	RACHNA TYAGI	4(IOPA), 2(RCT), , 1(Extraction), 1(Alveoloplasty), 3(Crown Removal)	RCT and Crown Removal Completed
59	21/11/2023	20231114421	HARBIRI	2(Extraction), 1(Alveoloplasty), 1(CD)	Extraction Done CD undergoing
60	21/11/2023	20231114481	ANJU DEVI	2(IOPA), Consultation, 1(RCT)	Consultation Done RCT Done
61	22/11/2023	20231114781	RAJENDRA KUMAR	OPG, Consultation	OPG Consultation Done
62	22/11/2023	20231115077	PANKAJ KUMAR	2(IOPA), 1(Extraction), 1(Alveoloplasty)	Treatment in Express
63	22/11/2023	20231115113	PRIYANKA	2(Alveoloplasty)	Treatment Done
64	22/11/2023	20231115124	GAJESHWARI DEVI TYAGI	6(IOPA), 3(RCT),	Treatment Undergoing
65	23/11/2023	20231115389	SUBHASH CHANDILA	1(IOPA), 1(Extraction), 1(Alveoloplasty)	Treatment Done
66	23/11/2023	20231115480	PALAK	1(IOPA), OPG, Consultation	OPG Consultation Done
67	23/11/2023	20231115726	DEVENDRA KUMAR SHARMA	Consultation	Consultation Done Patient Came again
68	24/11/2023	20231115898	ISHA KUMARI	Scaling and Polishing, 5(Composite Restoration)	Treatment Done
69	24/11/2023	20231115988	LUCKY DUBEY	1(IOPA), 1(Extraction), 1(Alveoloplasty)	Patient Has Systemic Issue will come after bp is normal
70	24/11/2023	20231115982	RAKESH DUBEY	OPG, Consultation	OPG Consultation Done
71	24/11/2023	20231115951	KUWAR PAL	8(IOPA), 4(Extraction), 2(Alveoloplasty), 4(RCT)	Treatment Ongoing 2 RCT Done
72	24/11/2023	20231116051	SUSHAMA CHAUHAN	3(IOPA), 2(Extraction), 2(Alveoloplasty), Consultation.	Treatment Done
73	24/11/2023	20231116122	RANJAN	1(RCT), 4(PFM)	Treatment in Express
74	25/11/2023	20231116283	RAJENDRA KUMAR	3(IOPA), 2(Extraction), 2(Alveoloplasty), Post & Core, 5(RCT)	Extractions Done RCT Ongoing
75	25/11/2023	20231116285	BRIJPAL SINGH	1(IOPA), Consultation	Consultation and IOPA done Patient came later
76	25/11/2023	20231116475	NEELAM GAUTAM	Consultation	Consultation done
77	25/11/2023	20231116641	PRAM SINGH	Consultation	Consultation Done

78	25/11/2023	20231116642	SANGEETA KUMARI	2(IOPA), 1(Extraction), 1(Alveoloplasty),	Treatment Done (Impacted)
79	27/11/2023	20231116969	MUKESH DEVI	2(IOPA), 1(RCT)	Treatment Done
80	27/11/2023	20231116976	ASHOK KUMAR	1(IOPA), Consultation	Consultation and IOPA Done
81	27/11/2023	20231117153	DEVENDRA KUMAR SHARMA	Blood Investigation	Investigation Done
82	27/11/2023	20231117186	SUKHPAL SINGH	22(IOPA), 11(RCT)	Treatment ongoing 7 RCTs Done
83	28/11/2023	20231117549	SANGEETA DEVI	1(PFM)	Treatment ongoing
84	28/11/2023	20231117620	ARYAN	OPG, Consultation	Consultation OPG Done
85	29/11/2023	20231117757	Amarpal Singh	12(PFM), 1(RPD)	Treatment Ongoing
86	29/11/2023	20231117775	BRIJPAL SINGH	2(IOPA), 1(RCT), 1(Composite)	RCT Completed
87	29/11/2023	20231117788	Satyapal	(RPD)	Treatment Done
88	29/11/2023	20231117887	Mohan Singh	1(IOPA), 1(Extraction), 1(Alveoloplasty)	Impacted Tooth extraction Done
89	30/11/2023	20231118201	Meenakshi	2(IOPA), 1(RCT)	Treatment Done Patient was motivated for Implant
90	30/11/2023	20231118212	SHAKUNTALA	(CD)	Treatment Ongoing
91	30/11/2023	20231118297	Sakhabat	2(IOPA), 1(RCT)	Treatment Done
92	30/11/2023	20231118298	Shamim	2(IOPA), 1(RCT)	Treatment Done

LAYOUT OF MMG HOSPITAL AROUND DENTAL DEPARTMENT



Advanced CAD-CAM Digital Lab
Equipment Utilization Report of Ceramic Furnace
December, 2023

S. No.	PFM Units	Zirconia Units	Total Units	No. of Cycles of Ceramic Furnace
1.	218	146	364	930

Department of Prosthodontics and Oral Implantology
Equipment Utilization Report of Physio Dispenser

Month	Usage of Physio Dispenser by Department of Prosthodontics and Oral Implantology	Usage of Physio Dispenser by Department of Oral Implantology
Nov, 2023	17	43
Dec,2023	22	79

I.T.S Dental College, Ghaziabad
Department of Prosthodontics and Oral Implantology

Minutes of IQAC/HOD Meeting held on

11.12.2023, 18.12.2023 and 20.12.2023 In the Board Room I.T.S-CDSR at 10:30am

S. No.	Department	Action to be Taken	Timeline	To be Done/ Follow-up by	Remark
1.	Prosthodontics	To check for equipment utilization report for ceramic furnace and physio dispenser in monthly IQAC meeting slide.	Monthly basis	To be done by Dr. Siddhi Tripathi and Follow-up by Dr. Neeta Pasricha	Equipment utilization report for ceramic furnace and physio dispenser checked and updated in monthly IQAC meeting slide.
2.	Prosthodontics	All departments to ensure that two copies (1 copy each) of all the books published by the faculty members of their departments have to be submitted to the departmental library and the Central Library for academic references.	Monthly basis	To be done by HOD's of all departments	Two copies (1 copy each) of all the books published by the faculty members of the department submitted to the departmental library and the Central Library for academic references.

ACTION TAKEN REPORT- Dec 2023

	Action to be taken	faculty	Action taken
Orthodontics	Written and signed record in respect of all interactions done with Dr. Rupika, P.G Student regarding her work performance to be maintained	To be done by Dr. Piush Kumar and Follow-up by Dr. Payal Sharma	File has been made regarding all issues related to Dr.Rupika

I.T.S DENTAL COLLEGE, GHAZIABAD

DEPARTMENT OF ORAL & MAXILLOFACIAL SURGERY

From,
Dr. Alok Bhatnagar
Professor & Head, Department of Oral & Maxillofacial Surgery,
ITS Dental College, Ghaziabad

To,
The Director-Principal,
ITS Dental College, Ghaziabad

Respected Sir

Sub: **Proposal for revenue sharing model for Hospitals for increasing the IPD cases**

As a result of visits by the faculty members of the Department of Oral & Maxillofacial Surgery, and our subsequent follow up (personal visits and/or telephonic conversations) with the stakeholders at these institutions, the need for some incentives to be offered to these institutions to facilitate easy referrals to our college was strongly conveyed.

A model is hereby proposed wherein the identified nearby hospitals/ Nursing homes can be requested to refer to our college the patients that are otherwise not treated by them, and therefore referred to other institutions for further management.

Proposal A:

A revenue sharing model on a **70:30** basis wherein 70% of the revenue generated goes to the college, and the remaining 30% is transferred to the referring institute. This can be settled on a monthly basis, or, if the sum is considerable, it might also be settled every fortnightly.

Proposal B:

A revenue sharing model on a **60:40** basis wherein 60% of the revenue generated goes to the college, and the remaining 40% is transferred to the referring institute. This can also be settled on a monthly basis, or every fortnightly.

Apart from the aforementioned proposals, it is also humbly suggested that a senior representative of the management may please be mandated to accompany the senior faculty of the department when we visit these institutes with the proposals.

We are of the opinion that a referral booklet be provided to these institutes, so that the patients referred by them can be identified, and also serve as a physical record of the referrals.

Your valuable suggestions and comments are eagerly awaited.

Regards,

(Dr. Alok Bhatnagar)

I.T.S Centre for Dental Studies & Research

Delhi-Meerut Road, Ghaziabad

MINUTES OF IQAC/HOD MEETING HELD ON 11.12.2023, 18.12.2023 & 20.12.2023 IN THE BOARD ROOM ITS-CDSR AT 10:30 A.M

S.No	Department	Action to be Taken	CURRENT STATUS	TARGET	Timeline	Action Taken
1	Oral Surgery	Proposal for revenue sharing model for Hospitals for increasing the IPD cases to be made	-	-	30.12.2023	Draft of Proposal submitted to Director-Principal Sir for kind approval

I.T.S CENTRE FOR DENTAL STUDIES & RESEARCH
Delhi – Meerut Road, Murad Nagar, Ghaziabad
DEPARTMENT OF PERIODONTOLOGY & ORAL IMPLANTOLOGY

Action Taken Report of the Department of Periodontics for December 2023

- **To increase the new number of patients in the department;**
- The Departmental Clerk is calling all the pending patients (2nd and 3rd referrals) regularly to ensure that they visit the Department for Treatment.
 - Also, we are regularly following up with other departments for referral of the patient to Periodontics.
 - Students and faculty members are visiting the dental Camps organised by the college and also visited the institutional camps organised by the Department of Public Health Dentistry

Daily New OPD per month					
July 2023	August 2023	September 2023	October 2023	November 2023	December 2023
28	28	35	32	31	34

Dr. Sumit Malhotra
Professor & Head
Department of Periodontics

I.T.S CENTRE FOR DENTAL STUDIES & RESEARCH

Delhi-Meerut Road, Murad Nagar, Ghaziabad

Department of Conservative Dentistry & Endodontics

MINUTES OF IQAC/ HOD MEETING ON

08.11.23 & 20.11.23 in the Board Room

Action Taken Report

S. No.	Action to be Taken	Action Taken by the Department
1	To increase the number of treatments	No. of Treatment / New Patient Ration increase from 1.87 in October to 2.06 in November.

Dr. Sonali Taneja

Professor & HOD

Dean-PG Studies & Clinics

I.T.S CENTRE FOR DENTAL STUDIES & RESEARCH

Delhi-Meerut Road, Murad Nagar, Ghaziabad

Department of Oral & Maxillofacial Pathology & Microbiology

Utilization Report of Major Equipments

Comparative analysis of Last 3 months

S/No.	Name of Equipment	Nov	Oct	Sept
1.	Semi Automatic Microtome	Hundred Ten cases were sectioned on the microtome	Hundred Sixteen cases were sectioned on the microtome	Hundred thirty one cases were sectioned on the microtome
2.	EZ Retriever system	37 cases for both thesis and patient reporting work	13 cases for thesis work	06 cases for thesis work
3.	Automatic Tissue Processor	Hundred ten cases	Hundred Sixteen cases	Hundred thirty one cases
4.	Image Analyzer Software	10 cases were analysed	18 cases were analysed	18 cases were analysed
5.	Universal Testing machine	79 study samples tested	10 study samples tested	10 study samples tested
6.	Microbiological Analysis	20 samples were cultured	30 samples were cultured	10study samples tested
7.	Stereomicroscopy along with morphometric analysis	-	10study samples tested	30 samples were cultured
8.	ELISA	-	-	228 samples tested

[Dr. Devi Charan Shetty]
Professor & HOD

I.T.S DENTAL COLLEGE-GHAZIABAD

DEPARTMENT OF ORTHODONTICS

ACTION TAKEN REPORT- Nov 2023

S. No	Action to be taken	Action taken
1.	To maintain a proper record file for all communication done with the parents regarding Dr. Rupika Gupta, MDS IInd year student academic work performance in the department	File has been made for documenting Dr. Rupika's performance
2.	To mention the quota of the work done for Interns in monthly IQAC presentation	Quota for interns included in department .ppt

I.T.S Dental College

Delhi-Meerut Road, Ghaziabad

ACTION TAKEN ON MINUTES OF IQAC/HOD MEETING HELD IN NOVEMBER, 2023

<u>S. No</u>	<u>Department</u>	<u>Action to be Taken</u>	<u>Timeline</u>	<u>To be Done/ Follow-up by</u>	<u>Action Taken</u>
1	Oral Surgery	To increase the number of treatments	Weekly basis	To be done by Dr. Amit Gupta and Follow-up by Dr. Alok Bhatnagar	<ul style="list-style-type: none"> Weekly monitoring of the treatment done in the Department is being carried out
		To monitor and increase the number of IPD cases	Daily basis	To be done by Dr. Amit Gupta and Follow-up by Dr. Alok Bhatnagar	<ul style="list-style-type: none"> Daily motoring of IPD cases being done on regular basis Display of IPD cases on dept. notice board updated on daily basis for easy visibility Faculty (Reader) has been given the charge of maintaining records on daily basis
		To improve the same day paid treatment in the department	Daily basis	To be done by Dr. Amit Gupta and Follow-up by Dr. Alok Bhatnagar	<ul style="list-style-type: none"> Daily monitoring and records of the same day treatment in the department is being carried out Faculty (Senior Lecturer) has been given the charge of maintaining records on daily basis
		To visit the nearby hospitals for collaboration and increase the IPD cases	By 25.11.2023	To be done by Dr. Alok Bhatnagar and Follow-up by Director-Principal	<ul style="list-style-type: none"> Report of the visits undertaken by the faculty has been submitted
		To mention the IPD cases into OT and minor OT cases separately in monthly IQAC presentation	Monthly basis	To be done by Dr. Amit Gupta and Follow-up by Dr. Alok Bhatnagar	<ul style="list-style-type: none"> Noted and complied with

Department of Pediatric. And Preventive Dentistry

IQAC Minutes of Meeting Reply

Pediatric Dentistry	A lecture/ session on harmful effects of tobacco and smoking can be conducted for Children during Children's week celebration	By 25.11.2023	To be done by Dr. Shivani Mathur and Follow-up by Director-Principal
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Steps taken

As suggested in the previous IQAC meeting on 20th November 2023, Tobacco cessation counselling and education was added for the children visiting the department over the Childrens' Week from 20th to 25th Nov 2023. Children of the age 10 and above were educated of the ill effects of Tobacco.

Attached below are some photo evidences of the same.





I.T.S Dental College, Ghaziabad

Department of Prosthodontics and Oral Implantology

Number of Zirconia Crowns

Date	CAD-CAM	Prosthodontics
01.Nov.23	12	8
02.Nov.23	2	0
03.Nov.23	16	1
04.Nov.23	15	11
05.Nov.23	Sunday	Sunday
06.Nov.23	8	5
07.Nov.23	3	2
08.Nov.23	5	5
09.Nov.23	5	3
10.Nov.23	24	11
11.Nov.23	8	7
12.Nov.23	Sunday	Sunday
16.Nov.23	8	6
17.Nov.23	6	5
18.Nov.23	9	6
19.Nov.23	Sunday	Sunday
20.Nov.23	14	6
21.Nov.23	3	0
22.Nov.23	0	0
23.Nov.23	28	1
24.Nov.23	7	3
25.Nov.23	9	3
26.Nov.23	Sunday	Sunday
27.Nov.23	6	4
28.Nov.23	17	9
29.Nov.23	2	0
30.Nov.23	7	5
	214	101

I.T.S Dental College, Ghaziabad
Department of Prosthodontics and Oral Implantology

Minutes of IQAC/HOD Meeting held on
08.11.2023 and 20.11.2023 in the Board Room I.T.S-CDSR at 10:30 am

S. No.	Department	Action to be taken	Timeline	To be Done/ Follow-up by	Remarks
1	Prosthodontics	To monitor the clinical work done of all PG's students	Daily basis	To be done by Dr. Siddhi Tripathi and Follow-up by Dr. Neeta Pasricha	Clinical Work is monitored on a daily basis and followed up.
		To evaluate and analyze the department functioning including OPD, treatments, work done and allotment of cases to the PG students etc	Every 15 days	To be done by HOD's of all departments	The department functioning including OPD, number and types of treatments, work done and allotment of cases to the PG students is monitored and followed up.
2	CAD-CAM	To increase the number of Zirconia Crowns	Daily basis	To be done by Dr. Siddhi Tripathi and Follow-up by Dr. Neeta Pasricha	The number of zirconia units are monitored on a daily basis and has shown improvement.

I.T.S Dental College, Ghaziabad

Department of Public Health Dentistry

ACTION TAKEN REPORT FOR NOVEMBER IQAC

- 1. To prepare and maintain all PG specialty wise work done record for MMG and Sanjay Nagar satellite**

Response: Daily PG work done record maintained and reviewed.

I.T.S Dental College Ghaziabad
 Department of Pedodontics
 MMG Hospital Satellite

Daily Work Done

Date	Student Name	Speciality Patients			FLUORIDE VARNISH	SDF	SS CROWNS	SPACE MAINTAINERS / HABBIT BREAKING APPLIANCE	RCT OPENING	BMP /DRESSING	OBTURATION	PEDO EXTRACTION	OTHERS	Total Patient Treated	Satellite Doctor Signature
		New	Old	Total											
21/11/23	Dr. Samiddhi	4	6	10				1				6	3	10	Dr. Samiddhi
22/11/23	Dr. Himanshi	3	2	5				1				5	1	5	Dr. Himanshi
24/11/23	Dr. Samiddhi	2	2	4				2				2	2	4	Dr. Samiddhi
26/11/23	Dr. Samiddhi	3	3	6				2				6	2	6	Dr. Samiddhi
27/11/23	Dr. Samiddhi	6	7	13				3				6	3	12	Dr. Samiddhi
21/12/23	Dr. Astha	2	3	5				1				5		5	Dr. Astha

I.T.S Dental College Ghaziabad
Department of Public Health Dentistry
MIMG Satellite

Comprehensive Daily Work Done

Date	Total OPD			RCT	EXTRACTION	GIC	COMPOSITE	ORAL PROPHYLAXIS	IOPA	Other	TOTAL PATIENT	Satellite Doctor
	New	Old	Total									
1/11/23	56	21	77	5+4	4		2	5	15		35	W
2/11/23	44	38	82	3+4	10		4	3	9		33	W
3/11/23	74	42	116	5+4	8	2	2	3	17		41	W
4/11/23	51	41	102	1	9	1		1	14		26	W
6/11/23	55	29	84	2+2	4	1		3	10		22	W
7/11/23	76	23	99	1	2		4	16	15	2	36	W
8/11/23	62	47	109	8	3		4	2	18		35	W
9/11/23	75	35	110	2	16			1	16	3	38	W
10/11/23	54	32	86	2	1		2	3	13	3	24	W
11/11/23	24	11	35	1	3		2	1		1	8	W
17/11/23	70	28	98	5	9			2		4	20	W
18/11/23	69	23	92	2	5		2	5		3	17	W
20/11/23	46	16	62	2	3		2	2	1	1	10	W
21/11/23	79	19	98	2	2		4	9		3	16	W
22/11/23	66	22	88	4	3		4	2		5	18	W
23/11/23	70	12	82	4	10		1	2		3	18	W
24/11/23	53	23	76	6+1	5	1	1	1			16	W
25/11/23	65	22	87	1	8			1			10	W
27/11/23	27	10	37	3	2	1	2	3		3	14	W
28/11/23	90	23	113	1	3		1	8		2	15	W
29/11/23	66	23	89	6+3	3	0	3	5			20	W

I.T.S Dental College Ghaziabad
 Department of Public Health Dentistry
 MIMG Satellite

Comprehensive Daily Work Done

Date	Total OPD			RCT	EXTRACTION	GIC	COMPOSITE	ORAL PROPHYLAXIS	IOPA	Other	TOTAL PATIENT	Satellite Doctor
	New	Old	Total									
16/11/23	76	25	101	4	11			1		3	19	<i>W</i>
30/11/23	47	33	80	1+2	13		1	2		2	21	<i>W</i>
	1385	598	1983									
11/12/23	75	16	91	2	10		1	3		2	18	<i>W</i>
21/12/23	64	17	81	2	4		2	4		2+3	17	<i>W</i>

I.T.S Dental College Ghaziabad
Department of Public Health Dentistry
MIMG Hospital Satellite

Daily Work Done

Date	Student Details	Speciality	Total OPD			RCT	EXTRACTION	GIC	COMPOSITE	ORAL PROPHYLAXIS	IOPA	TOTAL PATIENT TREATED	Satellite Doctor Signature
			New	Old	Total								
23/11/23	Neha		4	2	6	1	3	-	1	1	-	6	<i>[Signature]</i>
23/11/23	Muskan		3	4	7	2	4		1	1		7	<i>[Signature]</i>
24/11/23	Neha		3	2	5	1+1	1		1	1		5	<i>[Signature]</i>
24/11/23	Muskan		5	2	7	3	2		1	1		7	<i>[Signature]</i>
27/11/23	Neha		2	2	4	1	1		1	1		4	<i>[Signature]</i>
27/11/23	Muskan		4	2	6	2	1		1	2		6	<i>[Signature]</i>
29/11/23	Neha		3	2	5	2	1		2	2		5	<i>[Signature]</i>
29/11/23	Muskan		3	3	6	1	1		3	1		6	<i>[Signature]</i>
30/11/23	Neha		6	3	9	1+1	5		1	1		9	<i>[Signature]</i>
30/11/23	Muskan		2	2	4	1	3		1			5	<i>[Signature]</i>
1/12/23	Nadeem		4	3	7	1+1	3		2	2		7	<i>[Signature]</i>
1/12/23	Navmi		3	3	6	1	3		1	1		6	<i>[Signature]</i>
2/12/23	Nadeem		3	2	5	1	2		2	2		5	<i>[Signature]</i>
2/12/23	Navmi		3	3	6	1	2		1	2		6	<i>[Signature]</i>

1.1.5 Dental College Ghaziabad
 Department of Public Health Dentistry
 Sanjay Nagar Satellite

Comprehensive

Comprehensive Daily Work Done

Date	New	Total OPD	Old	Total	RCT	EXTRACTION	FILLING	SPACE MAINTAINER/ HABIT BREAKING/ APPLIANCE/ FLUORIDE VARNISH/SDF	SPLITTING / INCISIONAL BIOPSES	ORAL PROPHYLAXIS	Ortho IOPA	PERIO FLAP/ ROOT PLANNING/CURETTAGE	ED/RPD/ METAL CROWN	TOTAL PATIENT TREATED	Satellite Doctor Signature
25/10/23	26	13	23	39	3	3	1			4	1			12	Dr. Pooja
26/10/23	31	23	54	54	3	3	1			4	1			13	Dr. Pooja
27/10/23	23	18	41	41	1	1	1			2	1			14	Dr. Pooja
28/10/23	37	15	52	52	2	2	1			2	1			15	Dr. Pooja
29/10/23	28	12	40	40	1	1	1			3	1			16	Dr. Pooja
30/10/23	24	5	29	29	1	1	1			4	1			17	Dr. Pooja
31/10/23	28	9	37	37	7	3	1			4	1			18	Dr. Pooja
1/11/23	28	10	38	38	5	3	1			4	1			19	Dr. Pooja
2/11/23	21	9	30	30	7	3	1			5/2	1			20	Dr. Pooja
3/11/23	21	10	31	31	2	2	1			2	1			21	Dr. Pooja
4/11/23	29	5	34	34	2	2	1			2	1			22	Dr. Pooja
5/11/23	14	37	51	51	2	2	1			2	1			23	Dr. Pooja
6/11/23	18	9	27	27	2	2	1			2	1			24	Dr. Pooja
7/11/23	21	14	35	35	2	2	1			2	1			25	Dr. Pooja
8/11/23	15	10	25	25	5	3	3			2	1			26	Dr. Pooja
9/11/23	33	14	47	47	2	2	3			2	1			27	Dr. Pooja
10/11/23	24	15	39	39	2	2	3			2	1			28	Dr. Pooja
11/11/23	21	6	27	27	5	3	3			2	1			29	Dr. Pooja
12/11/23	34	10	44	44	1	1	3			1	3			30	Dr. Pooja
13/11/23	24	11	35	35	1	1	3			1	3			31	Dr. Pooja
14/11/23	21	11	32	32	1	1	6			1	3			32	Dr. Pooja
15/11/23	34	22	56	56	1	1	4			1	3			33	Dr. Pooja
16/11/23	18	15	33	33	10	4	4			1	3			34	Dr. Pooja

I.T.S Dental College Ghaziabad

Department of Public Health Dentistry

SANJAY NAGAR HOSPITAL Satellite

INTERNS Daily Work Done

Date	Student Details	Total OPD			RCT	EXTRACTION	GIC	COMPOSITE	ORAL PROPHYLAXIS	OTHERS	IOPA	TOTAL PATIENT TREATED	Satellite Doctor Signature
		New	Old	Total									
6/11/23	Mondini	2	0	2	2							2	Dr. Pooja
6/11/23	Rastot	0	2	2	2							2	Dr. Pooja
7/11/23	Muskan Tiwari	1	2	3						1		3	Dr. Pooja
7/11/23	Neha Singh	0	2	2		1						2	Dr. Pooja
7/11/23	Rastot	0	1	1	1							1	Dr. Pooja
8/11/23	Nandini	1	1	2								2	Dr. Pooja
8/11/23	Rastot	1	1	2								2	Dr. Pooja
8/11/23	Muskan Tiwari	0	1	1						1		1	Dr. Pooja
8/11/23	Neha Singh	1	1	2	1							2	Dr. Pooja
8/11/23	Nandini	1	1	2								2	Dr. Pooja
9/11/23	Rastot	1	2	3	1							3	Dr. Pooja
9/11/23	Muskan Tiwari	1	1	2	1							2	Dr. Pooja
9/11/23	Nandini	0	2	2	2							2	Dr. Pooja
10/11/23	Muskan Tiwari	2	0	2	2							2	Dr. Pooja
10/11/23	Nandini	1	1	2								2	Dr. Pooja
11/11/23	Samarjyoti	1	1	2	1							2	Dr. Pooja
14/11/23	Prarthana	2	1	3	1							3	Dr. Pooja
14/11/23	Nandini	1	1	2								2	Dr. Pooja
16/11/23	Muskan Tiwari	2	1	3	2							3	Dr. Pooja
16/11/23	Prarthana	4	2	6	1							6	Dr. Pooja
17/11/23	Muskan Tiwari	2	3	5	3							5	Dr. Pooja
18/11/23	Prarthana	2	2	4	1							4	Dr. Pooja
18/11/23	Muskan Tiwari	1	2	3	3							3	Dr. Pooja
18/11/23	Nandini	1	2	3	2							3	Dr. Pooja
18/11/23	Prarthana	1	1	2	1							2	Dr. Pooja
20/11/23	Nandini	1	1	2	1							2	Dr. Pooja
21/11/23	Prarthana	1	1	2	1							2	Dr. Pooja
21/11/23	Nandini	2	0	2	1							2	Dr. Pooja
21/11/23	Muskan Tiwari	2	0	2	2							2	Dr. Pooja

I.T.S Dental College Ghaziabad
 Department of Oral & Maxillofacial Surgery
 SANJAY NAGAR HOSPITAL Satellite

Daily Work Done

Date	Student Name	Specialty Patients			SURGICAL EXTRACTION	THIRD MOLAR DISIMPACTION	INCISIONAL BIOPSIES	SPLINTING OF TEETH	APICOECTOMY	OTHERS	Total Patient Treated	Satellite Doctor Signature
		New	Old	Total								
8/11/23	Dr. Shekhar Grewal	3	2	5	5						5	Dr. Kishu
31/10/23	Dr. Prakash Dua	3	2	5	5						5	Dr. Kishu
3/11/23	Dr. Muskan	1	2	3	3						3	Dr. Kishu
7/11/23	Dr. Piyush Dua	1	3	4	4						4	Dr. Kishu
10/11/23	Dr. Muskan	2	3	5	5						5	Dr. Kishu
14/11/23	Dr. Jyoti	1	2	3	3						3	Dr. Kishu
14/11/23	Dr. Muskan	2	2	4	4						4	Dr. Kishu
14/11/23	Dr. Behleena	1	1	2	2						2	Dr. Kishu
14/11/23	Dr. Muskan	2	3	5	5						5	Dr. Kishu
14/11/23	Dr. Muskan	2	2	4	4						4	Dr. Kishu
11/12/23	Dr. Vidya	2	2	4	4					1 (Stomach pain)	5	Dr. Kishu

I.T.S Dental College Ghaziabad

Department of Public Health Dentistry

SANJAY NAGAR HOSPITAL Satellite

Daily Work Done

Date	Student Details	Speciality	Total OPD			RCT	EXTRACTION	GIC	COMPOSITE	ORAL PROPHYLAXIS	IOPA	OTHERS	TOTAL PATIENT TREATED	Satellite Doctor Signature
			New	Old	Total									
28/10/23	Dr. Kirti		1	1	2		3		1			2	Dr. Kirti	
28/10/23	Dr. Esni		1	0	1				1			1	Dr. Esni	
4/11/23	Dr. Niba		2	1	3	1		1			1	3	Dr. Niba	
18/11/23	Dr. Solanki		0	1	1		1					1	Dr. Solanki	
22/11/23	Dr. Kuba		2	0	2		1				1	1	Dr. Kuba	
25/11/23	Dr. Kuba		2	2	4		0	2				4	Dr. Kuba	
29/11/23	Dr. Niba		2	0	2	1		1				2	Dr. Niba	

I.T.S Dental College Ghaziabad
 Department of Prosthodontics
 SANJAY NAGAR HOSPITAL Satellite

Daily Work Done

Date	Student Name	Speciality Patients			Impression	RPD		Primary Impression	Border Moulding/ Secondary	CD			TEMPORARY CROWN	METAL CROWNS	OTHERS	Total Patient Treated	Satellite Doctor Signature
		New	Old	Total		Insertion	Jaw relation			Try in	Insertion						
28/10/23	Dr. Saanvik	2	0	2										2			Dr. Jolly
11/11/23	Dr. Vedant	2	0	2										2			Dr. Jolly
4/11/23	Dr. Moumita	2	0	2										2			Dr. Jolly
8/11/23	Dr. Esha	1	0	1										1			Dr. Jolly
11/11/23	Dr. Visha	1	0	1										1			Dr. Jolly
18/11/23	Dr. Samanvita	2	0	2										2			Dr. Jolly
22/11/23	Dr. Anshu	2	0	2										2			Dr. Jolly
29/11/23	Dr. Vansha	5	1	6										5	1		Dr. Jolly
29/11/23	Dr. Vansha	1	1	2										1	1		Dr. Jolly
29/11/23	Dr. Vedant	1	0	1										1			Dr. Jolly

I.T.S Dental College Ghaziabad
 Department of Periodontics

SANJAY NAGAR HOSPITAL Satellite

Daily Work Done

Date	Student Name	Speciality Patients			CURETTAGE	ROOT PLANING	PERIODONTAL FLAP SURGERY	ROOT COVERAGE	GINGIVECTOMY	SPUNTING	OTHERS	Total Patient Treated	Satellite Doctor Signature
		New	Old	Total									
08/10/23	Dr. Megha	1	1	2							2	Dr. Raj	
30/10/23	Dr. Davini	2		2							2	Dr. Raj	
9/11/23	Dr. Archana	2+2	1	2+2							2+2	Dr. Raj	
9/11/23	Dr. Tonya	1	1	2							2	Dr. Raj	
9/11/23	Dr. Anshika	2	4	6							6	Dr. Raj	
03/11/23	Dr. Pallavi	3	1	4							4	Dr. Raj	
28/11/23	Dr. Archana	1	1	2							2	Dr. Raj	
09/11/23	Dr. Nayan	2	0	2							2	Dr. Raj	

I.T.S Dental College Ghaziabad
 Department of Pedodontics
 SANJAY NAGAR HOSPITAL Satellite

Daily Work Done

Date	Student Name	Specialty Patients			FLUORIDE VARNISH	SDF	SS CROWNS	SPACE MAINTAINERS / HABBIT BREAKING APPLIANCE	RCT OPENING	BMP / DRESSING	OBTURATION	PEDO EXTRACTION	OTHERS	Total Patient Treated	Satellite Doctor Signature
		New	Old	Total											
27/10/23	Dr. Shweta	1	2	3								3	3	Dr. Pooja	
31/10/23	Dr. Sanvika	3	0	3								3	3	Dr. Pooja	
3/11/23	Dr. Seetal	0	0	4				4				1	4	Dr. Pooja	
7/11/23	Dr. Seetal	2	0	2									2	Dr. Pooja	
10/11/23	Dr. Seetal	1	1	2								3	3	Dr. Pooja	
18-11-23	Dr. Anshika	1	2	3								3	3	Dr. Pooja	
21/11/23	Dr. Seetal	1	0	1				1				1	2	Dr. Pooja	
24/11/23	Dr. Seetal	0	2	2								1	2	Dr. Pooja	
28/11/23	Dr. Seetal	1	1	2								2	2	Dr. Pooja	
1/12/23	Dr. Shourav	2	2	4				2				2	4	Dr. Pooja	

I.T.S Centre for Dental Studies & Research

Delhi-Meerut Road, Ghaziabad

MINUTES OF IQAC/HOD MEETING HELD ON

08.11.2023 and 20.11.2023 IN THE BOARD ROOM ITS-CDSR AT 10:30 A.M

S.No	Department	Action to be Taken	Timeline	To be Done/ Follow-up by	Remarks
1	Oral Medicine	To increase the number of CBCT scans	Weekly basis	To be done by Dr. Akshay Rathore and Follow-up by Dr. Roopika Handa	<ul style="list-style-type: none"> • Total scans referred by Department • October: 19 • November : 27
		To increase the number of extra oral radiographs	By 30.11.2023	To be done by Dr. Akshay Rathore and Follow-up by Dr. Roopika Handa	<ul style="list-style-type: none"> • The number of Extra-oral radiographs • October: 419 • November: 386
		To mention the work done along with the quota for BDS students and Interns in the monthly IQAC presentation	Monthly basis	To be done by Dr. Anuradha Yadav and Follow-up by Dr. Roopika Handa	<ul style="list-style-type: none"> • The details are mentioned accordingly in the presentation
		To mention the no. of Social Media Reviews in the monthly IQAC presentation	Monthly basis	To be done by Dr. Anuradha Yadav and Follow-up by Dr. Roopika Handa	<ul style="list-style-type: none"> • The no. of Social media reviews are 16 and the segregation is mentioned in the presentation

DEPARTMENT OF ORAL MEDICINE AND RADIOLOGY CATEGORY WISE TREATMENT REPORT

Treatment Type	January				February				March				April				May				June			
	2019	2021	2022	2023	2019	2021	2022	2023	2019	2021	2022	2023	2019	2021	2022	2023	2019	2021	2022	2023	2019	2021	2022	2023
Intra Oral	2258	1840	1888	2446	1953	2398	2225	2394	2821	2794	2584	2698	2646	1596	2182	2668	2870	60	2634	3358	2777	1367	2858	3302
Extra Oral	433	294	275	453	304	418	362	472	460	379	502	479	334	227	412	475	420	12	494	559	553	233	729	632
CBCT	72	69	59	118	51	74	96	157	91	74	113	188	67	62	110	145	71	2	129	187	79	34	111	189
Special Case	203	37	30	130	227	35	43	119	238	42	48	132	223	18	40	128	234	115	48	134	246	20	51	139
Package /Treatment	49/44	13/19	31/19	48/40	37/36	21/26	33/44	59/40	62/19	39/42	40/45	58/49	53/36	20/19	37/36	41/15	54/32	0	40/50	73/49	36/42	3/3	52/50	79/53
Revenue Collection (Category - All)	181042	132922	130139	209486	148186	156469	193958	226041	194978	186133	219870	287434	188299	125269	230545	245047	206005	3950	269440	310537	213818	98475	284235	331525
Revenue Collection (Category - Express Card)	59955	38010	43390	80850	52350	53270	74950	67220	52250	63780	79330	104640	61540	37730	106630	94160	85260	800	133225	93570	88430	33300	104580	109720

DEPARTMENT OF ORAL MEDICINE AND RADIOLOGY

CATEGORY WISE TREATMENT REPORT

Treatment Type	July				August				September				October				November				December			
	2019	2021	2022	2023	2019	2021	2022	2023	2019	2021	2022	2023	2019	2021	2022	2023	2019	2021	2022	2023	2019	2021	2022	2023
Intra Oral	2487	2589	2294	2585	2985	2743	2517	3392	3567	3226	2883	3479	2686	2672	1976	3131	3609	2191	2620	2710				
Extra Oral	554	446	451	443	439	551	465	611	443	378	451	567	281	348	381	419	475	267	470	386				
CBCT	71	69	89	155	90	108	131	179	116	101	135	165	56	112	78	146	83	90	152	130				
Special Case	202	102	127	130	190	105	125	135	265	125	145	174	192	107	110	124	190	138	156	150				
Package /Treatment	37/31	27/21	41/46	25/36	59/32	43/20	37/27	65/67	57/58	60/25	50/51	53/88	47/31	33/38	31/22	45/55	33/38	49/28	31/39	60/45				
Revenue Collection (Category - All)	199516	181714	205910	255431	208599	244622	244072	300515	230216	198315	249791	284694	147069	195177	158731	243542	200499	162840	249779	207229				
Revenue Collection (Category - Express Card)	75280	63480	87060	79090	90970	49450	87496	89215	91395	61580	100840	89520	58345	66250	62840	89500	84815	51480	93140	70730				

SUMMARY OF CBCT SCAN REFERRALS FROM DEPT: 2023

DEPARTMENT	Target	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTAL
ORAL MEDICINE & RADIOLOGY	20	10	19	30	9	27	29	26	29	22	19	27		247
ORAL SURGERY	25	18	11	26	23	30	18	16	24	14	18	13		211
PROSTHODONTICS	35	9	19	21	12	22	25	15	15	25	12	10		185
PEDODONTICS	5	2	2	1	1	4	6	2	3	4	2	2		29
PERIODONTICS	30	16	24	19	16	26	27	22	26	20	25	21		242
ENDODONTICS	25	15	19	17	21	20	25	18	16	22	17	14		204
ORTHODONTICS	25	6	21	20	23	21	13	21	23	19	8	8		183
SPECIALITY DENTAL CLINIC	50	36	31	46	40	36	45	34	40	37	44	31		420
PUBLIC HEALTH DENTISTRY	0	0	0	1	0	0	0	0	0	0	0	0		1
ECHS	0	6	11	7	0	1	1	1	3	2	1	4		37
TOTAL SCANS		118	157	188	145	187	189	155	179	165	146	130		1759
AMOUNT		109600	124513	166903	132991	171063	169850	137276	150513	138000	138150	113201		1552060

HOD. Sig.

I.T.S Centre for Dental Studies & Research

Delhi-Meerut Road, Ghaziabad

MINUTES OF IQAC/HOD MEETING HELD ON 15.03.2024 & 20.03.2024 IN THE BOARD ROOM ITS-CDSR AT 10:30 A.M

S.No	Department	Action to be Taken	Current Status	Target	Timeline	To be Done/ Follow-up by
1	Oral Medicine	To increase the number of Packages	55	Mar,2024 - 60 Apr,2024 - 65 May,2024- 70	Monthly basis	To be done by Dr. Anuradha Yadav and Follow-up by Dr. Akshay Rathore
		To increase the number of treatments	53	Mar,2024 - 60 Apr,2024 - 65 May,2024- 70	Monthly basis	To be done by Dr. Anuradha Yadav and Follow-up by Dr. Akshay Rathore
		To increase the Number of Biopsy	17	Mar,2024 - 20 Apr,2024 - 22 May,2024- 24	Monthly basis	To be done by Dr. Anoop Kurian Mathew and Follow-up by Dr. Akshay Rathore

Action Taken

Target Achieved

March: 61

April: 69

Target Achieved

March: 58

April: 56

Target Achieved

March: 12

April: 23

Department of Orthodontics

Action Taken Report (till 30/4/24)

Action to be taken	Action taken	Follow-up	Status as on 30th April
To make canopy for Orthodontic patient screening during college camps	Canopy design approved and sent to Mr. Sandeep for printing	To be followed up with Mr. Sandeep by Dr.Payal Sharma	Canopy ready in Hindi and English- handed over to PHD
To conduct specialty camps in nearby Colleges	Communicated with 3 colleges, exam time for students so dates not finalized	To be followed up by Dr. Payal	Camp conducted at HRIT College
To define quota for conversion of Orthodontic cases for BPL cards	Quota set as 5 cases/ month	To be followed up every month by Dr.Piush	4 BPL cases started in April
To define quota for P.G conversion of Orthodontic cases for college students from college camps	1 case/ camp	To be followed up after every camp by Dr.Payal	No case reported from HRIT

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